



## Parking Advisory Committee Meeting 6/1/2022

### Minutes

Attendees: William West, James Bonanno, Jill Potter, Gene Dello, Barbara Krzak, Maggie Quinton, John Moore, Jordan Model

1. Roll Call

2. Salute to the Flag

3. Public Comment

Mr. and Mrs. Chapman of Park Avenue reiterated their concerns regarding parking around their home and their desire to become eligible for residential parking permits as they did at the April Parking Committee Meeting. They also informed the Committee that they also attended the May 25, 2022 City Council Meeting to make their concerns aware to the City Council as well.

4. Matters from the Director of Transportation

a. New Staff

Staff informed the Parking Committee Robert Southern has been hired and began his employ employment with the City on June 1, 2022. His responsibilities will include parking meter maintenance, sign installation, parking reservations, roadway painting, and other roadway installations.

Additionally, a job listing has been posted for new garage attendants.

b. Monthly Parking Report

Staff presented the Parking Committee with the monthly Parking Report that illustrated May 2022's parking revenue was 49.04% higher than May 2021's revenue.

Staff continued with the Review of Parking Meter Maintenance. The Committee was made aware that two parking meters are currently shut down for maintenance. Staff explained one is having a communication issue but should be fixed within the next few weeks. Another meter was found without power and staff has been unable to turn it on. Staff and IPS Group are working to rectify these issues as well as recurring Bill reader and power issues.

10.67% of parking tickets issued, or 601 in total were voided in the month of May. The largest reasons being Officer Error with 61.4% or 369 total, Ticketed While Paying with 7.49% or 45 total, 7.49% or 45 total due to User Error, Valid Permit Holder with 9.15% or 45 total, and Subject Paid with 13.81% or 83 total. Staff made the Committee aware that they are still working to fix some errors within the system that are causing duplicate tickets to be issued as well as tickets issued to valid permit holders and people who paid for parking. Data is being recorded by the enforcement company and is working with staff and the parking application companies to find where the miscommunication and errors are occurring.

## 5. Old Business

### a. Residential Parking Permit Eligibility Additions

In response to Mr. and Mrs. Chapman's comments, Staff reminded the Committee of their previous discussions on this topic. Two solutions were reviewed. One of which was an amendment to the permit eligibility rules that would allow residents of roadways abutting multiple parking zones to become eligible for permits. The second was to add metered and permitted parking along Heck Street, Second Avenue, and Park Avenue. Staff informed the Committee that the City Council was not interested in increasing metered and permitted parking at this time of the year but would be willing to do so at the end of the year. The Parking Committee discussed and decided to recommend residents of roadways abutting multiple parking zones to become eligible for permits. Staff was directed to bring this recommendation to City Council as soon as possible.

## 6. New Business

### a. Handicap Parking

The Committee requested staff invite City Council members to the July Parking Committee meeting to discuss metering handicapped parking spaces within metered zones.

### b. City Hall Parking Lot

Mayor Moore informed the Committee of an ordinance that was introduced to the City Council at their May 25, 2022 meeting regarding the City Hall Parking Lot. To make parking more available for City employees and residents utilizing city services staff has recommended a three-hour parking limit be implemented in the City Hall Parking Lot between the hours of 8:00am and 5:00 pm on weekdays and two fifteen minute spots be added near the entrance to City Hall. The City Council will be voting on this ordinance at their 6/22/2022 meeting.

### c. Request for Parking on Private Property Ordinance

Mr. Dello requested an ordinance be drafted to allow for parking enforcement to ticket vehicles that park on private property. There were issues over Memorial Day weekend where vehicles broke into and parked on private property and police were not able to remove them or ticket them. It is his request an ordinance be put in place to allow the parking enforcement to remove or ticket vehicle son private property with the property

owners consent. Staff offered to review this subject with the City's Attorney and bring the recommendation to the City Council's attention.

## 7. Adjournment